

The Welcome Centre for Non-Governmental Organizations

The Welcome Centre for Non-Governmental Organizations and Delegations **IS NOT A HOTEL** but a place to welcome and meet non-governmental delegates. An important part of the work is done by volunteers.

By assisting delegates in their daily procedures and reducing their accommodation costs, we hope to restore more equity in the relations between the North and the South and turn Geneva into a forum accessible to all.

Welcome Office schedule:

Monday to Friday: **8:00 am to 12:00 am and 7:00 pm to 9:30 pm**

Saturday: 8 am to 10.30 am and 7 pm to 9.30 pm

Sunday: 2.30 pm to 9.30 pm

If you arrive at another time you will find your key on the board in front of the Office.

Room sharing: We have rooms of 2, 3 or 4 beds and an emergency dormitory with 6 beds. Reservation will be processed upon availability.

Fees and payment: Our prices vary according to the country of residence:

Least Developed Countries: **20 Swiss francs**

Developing Countries and Eastern Europe: **25 Swiss francs**

Industrialized Countries: **30 Swiss francs**

After 3 weeks of stay, the price goes down to the lower category for the rest of the stay. We ask you to **pay your fees in Swiss francs at your arrival.**

We provide a free shuttle bus service from Monday to Friday between the Welcome Centre and the United Nations at 8.20 and 8.50 am and at 6.30 pm for the return.

Meals: Breakfast is included in the price of the room. The Centre also provides dinner for 12 Swiss francs.

Work infrastructure: You have at your disposal a meeting room (for 20 persons), computers with free access to Internet, phones and fax and a photocopy machine.

Documentation: A Documentation Centre is put at your disposal. You may bring us any written, audio or video documents useful for other delegates.

Visa: In case a signed accommodation confirmation is requested, the Swiss Consulate would have to send us an email to: admin@mandint.org

Practical Information: Our staff is at your disposal during the opening hours of the reception for any question related to your stay in Geneva.

How to reach us : From the airport, you can take a taxi from the **taxi company Coopérative Taxis 202 (022-320 22 02)** for a fixed fare of 32 Swiss francs that we negotiated.

Address:

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31 chemin William Rappard
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You can find an access plan on our Web site: www.mandint.org